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EXECUTIVE SECRETARIAT

ROUTING SLIP

TO:

		ACTION	INFO	DATE	INITIAL
1	DCI				
2	DDCI				
3	EXDIR		X		
4	D/ICS		X		
5	DDI		X		
6	DDA		X	1 Apr 1988	
7	DDO		X		
8	DDS&T		X		
9	Chm/NIC		X		
10	GC				
11	IG				
12	Compt		X		
13	D/OCA				
14	D/PAO				
15	D/PERS				
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SUSPENSE

Date

Remarks

STAT

Executive Secretary

30 Mar '88

Date

3637 (10-81)



United States Department of State

Washington, D.C. 20520

ER 88-1131x



March 25, 1988

LIMITED OFFICIAL USEMEMORANDUM FOR U.S. AGENCIES AND DEPARTMENTS
(See Attached List of Addressees)

Subject: Restriction on U.S. Government Travel to Moscow

Preparations for the Moscow summit, the dates of which were announced March 23, will command the full attention and resources of the U.S. Embassy in Moscow during the next nine weeks. In order to prevent the Embassy from being swamped with visitors or from receiving uncoordinated instructions, the cooperation of all U.S. Government agencies will be required. Effective immediately, all but the most critical travel to Moscow should be postponed until after the summit. Any travel considered critical must be cleared by the Department of State (EUR/SOV, Room 4225, tel. 647-8670), prior to the traveler's application for a Soviet visa. EUR/SOV will ensure necessary coordination with the NSC and White House staffs.

As always, telegraphic or other instructions or requests to the U.S. Embassy in Moscow from Executive Branch departments or agencies must be dispatched by the Department of State. Embassy Moscow has standing instructions not to act upon requests unless they are sent through State channels.

Melvyn Levitsky
Executive SecretaryLIMITED OFFICIAL USELIMITED OFFICIAL USE

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Joints Chiefs of Staff

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Department of Justice

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Associate Librarian for Management
Library of Congress

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National Aeronautics and
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National Endowment for the
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Department of Transportation

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Executive Secretary
Department of Treasury

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Chief of Staff
U.S. Trade Representative

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Veterans Administration

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Office of the Vice President

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Advisory Commission on
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Department of Agriculture

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Department of the Air Force

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to the Secretary
Department of the Army

COLONEL WILLIAM STAPLES
Executive Secretary
U.S. Arms Control and
Disarmament Agency

MR. BRUCE D. PORTER
Executive Director
Board for International
Broadcasting

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Central Intelligence Agency

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Department of Commerce

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Executive Assistant
to the Chairman
Council on Environmental Quality

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Department of Defense

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Department of Education

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Department of Energy

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the Administrator
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Managing Director
Federal Maritime Commission

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Foreign Claims Settlement
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Executive Secretariat
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Acting Director of
Executive Secretariat
Department of Housing and
Urban Development

MR. LARRY TAYLOR
Chief, Executive Secretariat
United States Information Agency

MR. LORIN GOODRICH
Director of Administration
U.S. International Trade
Commission